



# CHILTERN

## District Council

### Executive Decisions Made by Officers

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) Regulations 2012 place new requirements on local authorities relating to executive decisions. That is decisions made by the Cabinet, individual Portfolio Holders, Sub Committee or Joint Committees. This also includes executive decisions made by officers under delegated authority.

In order to comply with these new requirements officers must ensure that as soon after an officer has made an executive decision, including those made under delegated authority, that this form is completed and sent to [democraticservices@chilternandsouthbucks.gov.uk](mailto:democraticservices@chilternandsouthbucks.gov.uk) for publication on the Council's website in accordance with the Regulations.

In order to comply with the Regulation 13, Democratic Services will publish a written statement based on the information provided in the following form:

- 1. Name and role of officer:** Steve Bambrick
  
- 2. Date of decision:** 14<sup>th</sup> May 2019
  
- 3. Summary of the decision:** to approve the publication of a new joint Statement of Community Involvement (SCI) under delegated authority from Chiltern District and South Bucks District Councils'.
  
- 4. Reasons for the decision:** The two councils' agreed the publication of a joint SCI as the Councils' are working jointly on a new Local Plan and are required by government regulations to have an up to date SCI document in place.
  
- 5. When making the decision did the officer take into account information from a report?** Yes  No  Cabinet reports to Chiltern District on 6 February 2018 and South Bucks District Council on 7 February 2018 (available on the public websites of each Council here – [CDC](#) / [SBDC](#)).
  
- 6. Details of any alternative options considered and rejected by the officer when making the decision:** The councils' could have adopted separate SCI documents however as working on a joint plan and following advice from the Government Ministry of Housing,

Communities and local Government that it would be logical to produce a joint SCI as the Councils' were working on a joint Local Plan this was the route followed. Other than the decision on joint or separate SCI documents there were no alternatives options as the Councils' are required to have an up-to-date SCI document in place

**7. (a) Details of any conflict of interests declared by any Executive Member who was consulted regarding the decision:**

Were any interests declared by the Member(s)? No

**(b) Note of dispensation:** *A note of dispensation may be granted by the Head of Paid Service in relation to Members' conflicts of interest. Please provide details below.*

N/A

**Does this notice contain any exempt information?** Yes  (if yes, select reasons below) No

- 1. Identifies individuals (names, addresses, contact information etc.)
- 2. Likely to reveal the identity of an individual
- 3. Financial or business affairs of any person or organisation
- 4. Consultations or negotiations in connection with any labour relations
- 5. Legal professional privilege that could be used in legal proceedings
- 6. Any enactment (prosecution) to a person or organisation
- 7. Any action taken to do with prevention/investigation/prosecution of crime

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